

JOB DESCRIPTION

Job Title: Youth Ministry Resource Hub Lead

Location: based at St Stephen's Church, Tonbridge, with travel across the Diocese.

Reporting to: St Stephen's Youth & Children's Pastor (line manager) & Diocesan Children, Young People and Families (CYPF) Team Lead Adviser (project outcomes)

Employment Term: 5 Years fixed term contract

Hours Worked: Full time, including evenings & weekends

PURPOSE OF ROLE:

1. To lead the development of discipleship pathways for the 10-18 age group among churches in the diocese implementing the Children and Young People's aspects of the Diocesan Strategy.
2. To help lead the development, co-ordination and delivery of youth ministry in St Stephen's Parish.

MAIN DUTIES:

Resource Hub (60%)

In collaboration with the Diocese CYPF Team supporting & equipping parishes across the Diocese to grow sustainable, missional CYPF ministries with a specific focus on 10-18 years. You will:

- identify opportunities to develop CYPF ministry in up to three link parishes per year identified as part of the Resource Hub Missional Design
- advise and support these parishes to build and develop intentional outreach, network and advice for CYPF Mission & Ministry
- support parishes to build and equip CYPF ministry volunteers to reach and disciple young people
- develop a strategy for mission and discipleship for young people aged 10-18 with a specific focus on key transition points and listening to the voice of young people and their families
- take key elements of learning from the pilot of growth and/or drop-off, implement change as necessary and share the pilot's learning to support flourishing CYPF mission & ministry
- be a strategic voice for children, young people and family ministers within local and diocesan networks
- provide quarterly and annual data on outcomes and indicators of project progress as required by the Diocese

St Stephen's Parish (40%)

As a worshipping member of St Stephen's, the successful candidate will support and equip us in our Mission Priority to reach and disciple young people equipping them as missional leaders.

You will:

- Work with the staff team and key volunteer leaders to develop and implement the missional strategy for ministry with young people
- grow and train St Stephen's youth ministry team in their ministry practice and spiritual habits
- pioneer innovative outreach and plant new worshipping communities within the parish
- work with local schools, organisations and agencies to support young people and their families

KEY RELATIONSHIPS:

- Diocesan CYPF team
- Youth & Children's Pastor and the wider staff team at St Stephen's
- Youth ministry volunteers at St Stephen's
- Employed and volunteer youth ministry leaders in those parishes identified to receive support and in the wider diocese
- Young people at St Stephen's and their families
- Young people in the wider community, including those at local schools
- St Stephen's Safeguarding Resource Support Group
- Other local churches and Youth & Children's workers

PERSON SPECIFICATION:

EXPERIENCE AND QUALIFICATIONS

Essential

- Experience of working with young people from 10-18 years old and families in church and secular settings
- Experience of working with young people with additional needs
- Experience of identifying, recruiting, training and managing volunteers and of building team
- Experience of leading acts of worship for 10-18 year olds
- Sound knowledge of the Bible and of biblical teaching
- An understanding of children's spirituality and faith formation, including models of discipleship and missional CYPF ministry
- Good understanding of current legislation affecting youth work, including Safeguarding & Health & Safety, and experience of implementing best practice in these areas.
- Full UK driving licence and access to a vehicle

Desirable

- A certificate, diploma or degree in a relevant subject

SKILLS AND ABILITIES**Essential**

You will be:

- able to relate well to young people and adults
- able to communicate effectively with young people in different contexts
- able to work on your own initiative and manage your time effectively
- able to work both independently and collaboratively, including with other churches in the Deanery and wider Diocese
- committed to and capable of working within and building a safe, inclusive, and healthy culture in which children and families can flourish

You will have:

- good communication and IT skills
- basic administration skills including diary management, record keeping and forward planning

Desirable

- Working knowledge of social media

VALUES & PERSONAL DEVELOPMENT**Essential**

You will be:

- a person of integrity, compassion and practical wisdom who is able to set appropriate boundaries
- spiritually mature and able to resource yourself spiritually through individual and corporate prayer, worship, Bible study and retreat
- committed to worshipping and growing through participating in church worship within the parish
- willing to learn, to grow as a disciple and to seek out relevant expertise
- willing to work with existing teams and learn from them

You will have:

- a passion for Jesus and a vision for reaching young people with the gospel
- a passion for young people and for nurturing their spirituality
- a flexible and proactive approach
- a commitment to the protection of safeguarding of children, young people and vulnerable adults

As the post holder will, at times, be the public face of the church, it is considered that there is an Occupational Requirement (OR) for the postholder to be a

communicant member of the Church of England, or of a Church in communion therewith or of a member Church of the Council of Churches for Britain and Ireland or of Churches Together in England, or of a member Church of the Evangelical Alliance.

COMMITMENT TO SAFEGUARDING:

This post includes regulated activity with children and young people

The church is committed to safeguarding and therefore candidates must undergo a safer recruitment process.

A Church of England Confidential Declaration form must be completed by all applicants for positions engaging in regulated activity or otherwise working/having substantial contact with children, young people or vulnerable adults which requires an enhanced (with barred list) DBS check.

The church takes the safety of everyone within the church very seriously and expects that everyone will work within the church safeguarding policy. In particular, the church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to raise this immediately with their manager and the Parish Safeguarding Officer.

Employee's Signature.....

Name.....

Date.....