

PERSON SPECIFICATION
Dundee and Angus Foodbank Manager

Attribute	Essential	Verification	Desirable
Christian Beliefs	Evangelical Christian, committed to local church	Application Reference Presentation	
Physical Ability	Ability to carry weights recommended by Trussell.	Application Interview Reference	
Communication Skills	Ability to communicate ideas clearly to others.	Interview	Experience in developing new ideas effectively.
	Ability to make presentations about the Foodbank to groups.	Application Interview Presentation	Experience in making presentations.
	Ability to prepare reports, proposals and presentations which are succinct, readable and grammatically correct.	Application Reference Presentation	
Organisational Skills.	Ability to maintain office systems - both on line and in the office.	Application Presentation Reference	
	Ability to work unsupervised and to deadlines.	Interview Reference	
Computer Literate	Ability to use electronic communication methods.	Application Presentation	Ability to use Excel and Power Point
Development Skills	Willingness to grasp opportunities which will expand the ability of the organisation to meet the needs of clients.	Interview	
Interpersonal Skills	Ability to liase with others effectively.	Interview Reference	Experience in working as part of a team.
	Ability to give directed guidance.	Interview	Experience in managing a team
	Ability to receive directed guidance.	Interview	Experience in negotiating with other agencies.
Qualifications	Management Experience		Third Sector Experience
	Driving License		Van Driving Experience
	Social Media Skills		Knowledge of Foodbanks
			First Aider

			Food Hygiene
			PVG

10th August 2026