

Role Title:	CHILDREN AND FAMILIES LEADER
Role Overview:	To lead and actively develop the children's work at Station Hill Baptist Church
Purpose:	To develop and grow the faith of children and their families
Location:	SHBC / Hybrid (the nature of the role will require the postholder to be based locally)
Responsible to:	The Minister
Wider brief and fit with the organisation:	Working with the Minister and accountable to the Elders you will actively develop and drive the children and families work at SHBC and in the wider community.
Core responsibilities:	
1: To develop and grow the faith of primary-aged children	• To welcome children into the life of the church and foster a culture of belonging and participation, both for children already within the church and new children • To nurture children's faith in Jesus in a fun and safe environment • To shape and lead the Eden Kids programme (Sundays) • To explore opportunities and oversee a weekly programme of activities and/or holiday activities
2: To engage with families, providing opportunities to explore faith together	• To resource and encourage parents/carers of children within the church • To liaise with and support the Mission and Outreach Team in community outreach with a particular focus on primary schools • To create links with families in the community through (e.g.) Toddlers, Big Family Church or other initiatives • To explore and suggest opportunities for engagement with older children/teenagers and their families
3: To lead and oversee a team of volunteers to deliver the children and families work	• To lead, inspire, encourage and develop a team of volunteer helpers and leaders to deliver the children and families work • To manage volunteer rotas, ensuring activities are resourced in line with safeguarding and other considerations
General	• To seek to grow personally in faith and spiritual maturity • To be an active part of the church family, including membership • To be a champion for safeguarding, liaising with the DSL as required • To use Church Suite as primary method of communication, leading on the implementation of the Children's Module • To attend regular staff meetings • To participate and contribute to regular line management meetings • To undertake any other duties that may be reasonably required
Opportunities to Develop / Training:	• To commit to personal and professional development through training and personal study • Levels 2 and 3 Safeguarding training will be paid for • Other paid training and development may be offered as required to fulfil the requirements of the role (in discussion with the Minister)
Terms and Conditions	• Minimum 20 hours per week. Full-time considered for the right candidate. • Flexible hours. Willingness to work some Sundays, evenings and occasional Saturdays as the role develops. • £26k - £32k FTE (based on 37.5 hours) depending on experience and qualifications. Pro-rata for part-time. • 10% employer pension contribution • 25 days (pro-rata for p/t) • Enhanced DBS (with Barred List) is required • Applicants must have the right to work in the UK

CFL: Person Specification

	Essential	Desirable	Evidenced by
Qualifications:	A good standard of education (minimum 5 GCSEs or equivalent) Relevant qualification in children's work or ministry	Children, Youth & Families Qualification (e.g. CertHe in Theology, Ministry and Mission Level 4)	Application Form Certificates
Knowledge & Experience:	A committed Christian who supports our statement of faith Demonstrable track record working or volunteering with primary-aged children in a Christian context Experience of leading a team Adept at nurturing and developing new leaders Ability to recruit, encourage and coordinate volunteers Excellent awareness of safeguarding	Experience working with schools/pre-schools	Application Form Interview Presentation
Technical Proficiency:	Proficient user of Microsoft packages	Familiar with Church Suite	Application Form Interview Presentation
Communication Skills:	Ability to communicate well with children, parents and volunteers (both written and spoken) Good and active listener Empathetic	Confident in presenting to large groups of children/adults	Interview Presentation Sunday Kids Lesson
Personal Attributes / Character:	Loves children and loves Jesus! Ability to organise and lead fun and creative activities Excellent organisation skills Creative problem solver Reliable and punctual Ability to work independently and as part of a team	Lives a vibrant, Spirit-led faith Thrives within a flexible working pattern Delegates well	Interview Application Form Sunday Kids Lesson
Occupational Requirements	It is a genuine Occupational Requirement* for the postholder to be a practicing Christian who agrees with our statement of faith: What we believe - Station Hill Baptist Church The post is subject to an Enhanced DBS (with Barred List) disclosure	Valid driving licence	

*Schedule 9 Part 1 of the Equality Act 2010